

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF CALIFORNIA

Phillips,

Plaintiff,

v.

Berkeley Unified School District

Defendants.

Case No. 22-cv-02605-EMC

**CASE MANAGEMENT CONFERENCE  
ORDER IN REASSIGNED CASE**

TO ALL PARTIES AND COUNSEL OF RECORD:

The above matter having been reassigned to District Judge Edward M. Chen, for trial and all further proceedings.

IT IS HEREBY ORDERED THAT, pursuant to Federal Rule of Civil Procedure 16 and Civil Local Rule 16-10, a case management conference will be held in this case before the Honorable Edward M. Chen on **Tuesday, August 23, 2022, 1:30 P.M.**, to be conducted virtually in San Francisco, California.

1. The parties shall file a joint case management conference statement one week in advance of the case management conference date. The statement must include all elements requested in the “Standing Order for All Judges of the Northern District of California – Contents of Joint Case Management Statement.” In cases involving pro se litigants, parties shall attempt to file a joint statement; if after due diligence an agreement cannot be reached, the parties may file separate case management statements, with each statement not to exceed seven (7) pages.

2. Any request to reschedule the case management conference date must be made in writing and by stipulation, if possible, not less than ten (10) days before the

1 conference date. Good cause must be shown.

2 3. Unless proceeding pro se, each party shall be represented at the case  
3 management conference by counsel with full and complete authority to address all of the  
4 matters referred to in (a) Federal Rules of Civil Procedure 16(c) and 26(f) and (b) the  
5 “Standing Order for All Judges of the Northern District of California – Contents of Joint  
6 Case Management Statement.” Counsel must also have full and complete authority to  
7 enter stipulations and made admissions.

8 4. After the case management conference is concluded, an order will be  
9 entered setting dates for, e.g., the close of discovery, hearing dispositive motions, the final  
10 pretrial conference, and trial. Other orders regulating and controlling future proceedings  
11 may also be entered (e.g., orders setting further status conferences).

12 5. All documents filed with the Clerk of the Court shall list the civil case  
13 number followed only by the initials “EMC.” A copy of all documents filed, whether  
14 electronically or manually, shall be submitted to the Clerk’s Office in an envelope clearly  
15 marked with the case number and “EMC Chambers Copy” no later than the time  
16 prescribed by Civil Local Rule 5-1(e)(7). The chambers copy must be three-hole punched  
17 on the left-hand side. Exhibits to declarations must be tabbed.

18 6. Plaintiff(s) shall serve copies of (a) this Order, (b) the “Standing Order for  
19 All Judges of the Northern District of California – Contents of Joint Case Management  
20 Statement,” (c) this Court’s “Civil Standing Order – General,” and (d) this Court’s “Civil  
21 Standing Order on Discovery” at once upon all parties to the action, and upon those  
22 subsequently joined, in accordance with the provisions of Federal Rules of Civil  
23 Procedure 4 and 5. In addition, Plaintiff(s) shall file with the Clerk of the Court a  
24 certificate reflecting such service, in accordance with Civil Local Rule 5-5(a).

25 7. Failure to comply with this order, Federal Rules of Civil Procedure 16 and  
26 26(f), and/or Civil Local Rule 16-10 may be grounds for sanctions. See Fed. R. Civ. P.  
27 16(f).

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1 Plaintiff is directed to serve a copy of this Order upon all non-filer defendants. Standing  
2 order can be found in this Court's website.

3 **IT IS SO ORDERED.**

4 Dated: 5/13/2022



EDWARD M. CHEN  
United States District Judge